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**Erasmus+ Programme**

**Key Action 1   
– Mobility for learners and staff –   
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-2020  
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the institution**  **(and department, where relevant)** | **Erasmus code** | **Contact details[[1]](#footnote-1)**  **(email, phone)** | **Website**  **(eg. of the course catalogue)** |
| **Panevėžys University of Applied Sciences**  **(Panevėžio Kolegija)**  Laisvės sq. 23, Panevėžys  LT-35200, Lithuania | LTPANEVEZ01 | **Jovita Kaziukonytė**  Institutional Erasmus+ Coordinator  [jovita.kaziukonyte@panko.lt](mailto:jovita.kaziukonyte@panko.lt);  [inter@panko.lt](mailto:inter@panko.lt)  Laisvės sq. 23, Panevėžys, LT-35200 Tel.:+370 609 75114 | http://panko.lt/en/ |
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**B. Mobility numbers**[[2]](#footnote-2) **per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | ***Study cycle [short cycle, 1st , 2nd or 3rd] \**** | **Number of student mobility periods** | |
| Student Mobility for Studies  *[total number of months of the study periods or average duration\*]* | *Student Mobility for Traineeships \** |
| LTPANEVEZ01 |  | 0713 | Electrical and automation equipment | 1st | 2 (10) | Only by individual agreement |
| 0612 | Computer network administration |
| 061 | Development and Maintenance of Information Systems |
| 0611 | Computer engineering |
| 0732 | Construction |
| 071 | Road engineering |
| 0421 | Law |
| 0413 | Business management |
| 0411 | Accounting |
| 011 | Pedagogy of pre-school education |
| 041 | Logistics Management |
| 0913 | General practice nursing |
| 0915 | Physiotherapy |
| 0911 | Dental hygiene |
| 1012 | Beauty therapy |
| 0923 | Social work |
|  | LTPANEVEZ01 |  |  | 1st | 2 (10) | Only by individual agreement |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FROM**  **[Erasmus code of the sending institution]** | **TO**  **[Erasmus code of the receiving institution]** | ***Subject area code \** [ISCED]** | ***Subject area name \**** | **Number of staff mobility periods** | |
| Staff Mobility for Teaching  *[total number of days of teaching periods or average duration \*]* | *Staff Mobility for Training \** |
| LTPANEVEZ01 |  | 0713 | Electrical and automation equipment | 2 (14) | Only by individual agreement |
| 0612 | Computer network administration |
| 061 | Development and Maintenance of Information Systems |
| 0611 | Computer engineering |
| 0732 | Construction |
| 071 | Road engineering |
| 0421 | Law |
| 0413 | Business management |
| 0411 | Accounting |
| 011 | Pedagogy of pre-school education |
| 041 | Logistics Management |
| 0913 | General practice nursing |
| 0915 | Physiotherapy |
| 0911 | Dental hygiene |
| 1012 | Beauty therapy |
| 0923 | Social work |
|  | LTPANEVEZ01 |  |  | 2 (14) | Only by individual agreement |

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Receiving institution  [Erasmus code]** | ***Optional: Subject area*** | **Language of instruc­tion 1** | **Language of instruc­tion 2** | **Recommended language of instruction level[[3]](#footnote-3)** | |
| Student Mobility for Studies  [*Minimum recommended level: B1*] | Staff Mobility for Teaching  [*Minimum recommended level: B2*] |
| LTPANEVEZ01 |  | English | Lithuanian | B1 English | B2 English |
|  |  |  |  |  |  |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

**D. Additional requirements**

All mobility applications from students and faculty members, need to be sent through the relevant Erasmus office of the home institution within the application deadlines in hard copy form, duly completed and signed. For more information on the application procedure and to acquire the relevant forms, applicants need to visit the Erasmus section in the American College website.

**E. Calendar**

1. Applications/information on nominated students must reach the receiving institution by:

|  |  |  |
| --- | --- | --- |
| **Receiving institution**  **[Erasmus code]** | **Autumn term\***  **[month]** | **Spring term\***  **[month]** |
| LTPANEVEZ01 | 15th of July | 15th of November |
|  |  |  |

2. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving HEI.

3. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**F. Information**

**1. Grading systems of the institutions**

**LTPANEVEZ01**

|  |  |  |  |
| --- | --- | --- | --- |
| **Pass/fail system** | **Marking system** | | **Definition** |
| Pass | 10 (excellent) | | Excellent performance, outstanding knowledge and skills |
| 9 (very good) | | Strong performance, good knowledge and skills |
| 8 (good) | | Above the average performance, knowledge and skills |
| 7 (highly satisfactory) | | Average performance, knowledge and skills with unessential shortcomings |
| 6 (satisfactory) | | Below average performance, knowledge and skills with substantial shortcomings |
| 5 (sufficient) | | Knowledge and skills meet minimum criteria |
| Fail | 4 | insufficient | Knowledge and skill do not meet minimum criteria/below minimum criteria |
| 3 |
| 2 |
| 1 |

**2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details** | **Website for information** |
| LTPANEVEZ01 | [jovita.kaziukonyte@panko.lt](mailto:jovita.kaziukonyte@panko.lt)  Tel.:+370 609 75114 | http://panko.lt/en/ |
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**3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details** | **Website for information** |
| LTPANEVEZ01 | [jovita.kaziukonyte@panko.lt](mailto:jovita.kaziukonyte@panko.lt)  Tel.:+370 609 75114 | http://panko.lt/en/ |
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**4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

|  |  |  |
| --- | --- | --- |
| **Institution  [Erasmus code]** | **Contact details**  **(email, phone)** | **Website for information** |
| LTPANEVEZ01 | [jovita.kaziukonyte@panko.lt](mailto:jovita.kaziukonyte@panko.lt)  Tel.:+370 609 75114 | http://panko.lt/en/ |
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**G. SIGNATURES OF THE INSTITUTIONS (Legal representatives)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Institution**  **[Erasmus code]** | **Name, function** | **Date** | **Signature[[4]](#footnote-4)** |
| LTPANEVEZ01 | **Jovita Kaziukonytė**  Institutional Erasmus+ Coordinator |  |  |
|  |  |  |  |

1. Contact details to reach the senior officer in charge of this agreement and of its possible updates. [↑](#footnote-ref-1)
2. Mobility numbers can be given per sending/receiving institutions*and per education field (optional\*:* [*http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx*](http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)*)* [↑](#footnote-ref-2)
3. For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-3)
4. Scanned signatures are accepted [↑](#footnote-ref-4)