

GUIDELINES FOR AUTHORS OF THE ARTICLES OF THE JOURNAL „APPLIED RESEARCH IN STUDIES AND PRACTICE“

I. GENERAL REQUIREMENTS

1. The Journal publishes original articles prepared by researchers with the results of their accomplished research studies in multidisciplinary (social, technological, biomedical, physical and the humanities) scientific fields. The primary field is Social Sciences.

2. Articles must be in English, written in a scientific style, and comply with the Ethics Policy of the Journal. Official registration of articles must comply with the regulations of section II.

3. Submission order:

3.1. There is no time limit for submitting articles. For an article to be published in the current calendar year, it must be submitted no later than November 15th of the current year;

3.2. Author (or authors) of the article shall fill letter of guarantee on article publication in the Journal (Appendix 1) and uploads electronic file to article submission system using link provided on publication internet website <https://ojs.panko.lt>.

3.3. To ensure the quality of publications, articles are reviewed by scientist corresponding to the scientific field (corresponding field (field group) appointed by the Editorial Board. Editorial Board keeps reviewers conclusions for two years from the article publication or rejection. Reviewers are appointed confidentially and evaluate article compliance to general requirements according the acknowledged form (Appendix 2). The review procedure is executed using the double-blind method. The review is completed on the website of the publication <https://ojs.panko.lt>, when the reviewer login on the Journal management and publication electronic system.

4. In the Journal only articles selected and reviewed by Editorial Board are published.

5. The article is not published if:

5.1. Is submitted not following scientific article structure and requirements;

5.2. Does not comply with the Journal publication ethics policy;

5.3. The reviewer (s) presents negative conclusions about the content or lack of preparation quality.

II. REQUIREMENTS FOR ARTICLES

6. The volume of the article comprises to 8 (eight) A4 format pages. Text format is OpenOffice, Microsoft Word, or RTF, Font is Times New Roman (Baltic). The material has to be modelled in one column, one interval and with the following margins: top – 2cm, bottom – 2cm, left – 3cm, right – 1cm. Paragraphs have to be started with an indent of 1,5 cm.

7. Compulsory structure of the article:

7.1. Title of the article;

7.2. Article author (authors) name, surname (names, surnames);

7.3. Institution presented by article author;

7.4. Abstract. The abstract is a brief summary of the article content. The abstract needs to be dense within information. Only the four or five the most important concepts, findings, or implications include in the abstract. The abstract should state briefly the purpose of the research, the methods, the principal results and major conclusions. The abstract word limit is 150 - 200 words;

7.5. Key words. Provide 3 – 5 keywords separated by semicolons. Keywords can also consist of word combinations;

7.6. Introduction. Introduction explores importance of problem, describes relevant scholarship, states hypotheses and their correspondence to research design, and by summarizing the relevant arguments and the past evidence, gives the reader a firm sense of what was done and why. This part reveals research relevance and originality from the scientific and practical view, here questions describing research problem are formulated, scientific problem research level is discussed. Please note that the research level of scientific problem must be based on internationally recognized and cited scientific and scholarly research literature (scientific publications indexed international databases with citation index (IF CA JCR and / or SNIP SCOPUS));

7.7. **Main text.** The main text must be to divide into separate parts: THE RESEARCH METHOD, and THE RESULTS/DISCUSSION. THE RESEARCH METHODS section (or sections: e.g., Participants, Materials, Procedure) should contain a clear and concise description and, when needed, justification of the conditions and procedures of the study, as well as the analytical tools or methodology used. All excluded observations, independent variables/manipulations, and dependent variables/measures must be reported, and authors should be sure to explain how the sample size was determined. The analysis must be based on internationally recognized and cited scholarly research literature (scientific publications indexed in international databases with citation index (IF CA JCR and / or SNIP SCOPUS)). In the RESULTS/DISCUSSION section, summarize the collected data and the analysis performed on those data relevant to the discourse that is to follow. The methods used must support their analytic burdens, including robustness to violations of the assumptions that underlie them, and they must provide clear, unequivocal insights into the data. Assume that your reader has a professional knowledge of statistical methods. Discussion should explore the significance of the results, but do not repeat them;

7.8. **Conclusions.** The function of conclusions is to summarize the content and purpose of the article. The conclusions are not simply a repetitive summary of the findings. The conclusions are a place to persuasively and succinctly restate research problem, given that the reader has now been presented with all the information about the topic;

7.9. **References.** References acknowledge the article of previous scholars and provide a reliable way to locate it. References are used to document statements made about the literature, just as data in the article support interpretations and conclusions. The references cited in the article should be sufficient to support the need for research and to ensure that readers can place it in the context of previous research and theorizing. Please note that most of the references must be internationally recognized and indexed international databases with citation index (IF CA JCR and / or SNIP SCOPUS). The references must be in Roman script. The references must be presented in alphabetical order. Please note that all references listed here must be directly cited in the body of the text. The references should be formatted in APA style, www.apastyle.org;

7.10. **Information about the author** (name, surname, institution, scientific interest fields, e-mail) in English.

8. Font size and designs:

	Alignment	Font size	Font design
Title (name) (capital letters)	Centre	14	BOLD-FACED
Author	Centre	10	<i>Bold-faced, italic</i>
Organization	Centre	10	<i>Italic</i>
Abstract title	On both sides	10	Bold-faced
Abstract text	On both sides	10	Regular
Keywords title	On both sides	10	Bold-faced
Keywords	On both sides	10	Regular
Main text	On both sides	11	Regular
Main text chapter names	Centre	12	BOLD-FACED
Table texts	Left side	10	Regular
Numbers in table	According to the decimal point location	10	Regular
Table and Picture names	Centre	10	Bold-faced
References	Left side	10	Regular
Information about authors	On both sides	10	Regular

9. **Illustrations and tables** are presented as follows:

9.2 Diagrams, graphs, schemes are named pictures (abbreviated „pict.“).

9.3 Every picture has its own number and title (name), which is written centred under the picture. The number is not bolded. Pictures must be informative and plain (not colored).

9.4 Tables in articles have their current number. The number is written on the top of the right side, it is not bolded (e.g. Table – 1). The name of the table is written in the centre below the number of the table.

9.5. Requirements for diagrams:

9.5.1. Columns or sectors colors must be chosen in the way for grayscale copy to stay informative (optimal – gray tones of different contrast or light shading effects). For linear diagrams different symbols may be used (e.g. ■, ●, □).

9.5.2. For informative purposes in sectorial diagrams legend is not used, near each sector name of the sector is given. In column and linear diagrams Y (in 3d –Z) axis names are given and units of measurement;

9.5.3. In electronic article document diagrams are inserted as spreadsheet objects (command “Paste picture” not used).

Author's name and surname (if the article is submitted by a group of authors – the name and surname of the authorized person)

To the chairperson of the periodical publication
„Taikomieji tyrimai studijose ir praktikoje“ =
“Applied research in studies and practice”
 Editorial Board

**AUTHOR'S (S') LETTER OF GUARANTEE
 FOR INCLUSION OF THE ARTICLE IN PANEVĖŽIO KOLEGIJA / UNIVERSITY OF APPLIED
 SCIENCES SCIENTIFIC JOURNAL
 „TAIKOMIEJI TYRIMAI STUDIJOSE IR PRAKTIKOJE” =
 “APPLIED RESEARCH IN STUDIES AND PRACTICE”**

20.....
 Panevėžys

I would like to apply for the inclusion of my
 article.....
 in the scientific journal „*Taikomieji tyrimai studijose ir praktikoje*“ = “*Applied research in studies and practice*”

Scientific area and field of the article subjects:

.....

Information about the author (s)¹:

Name/surname	Science and/or studies institution, position	Contacts (telephone and e-mail)	Remarks
1.			
2.			
3.			

¹ Authors are enumerated according to their contribution to the preparation of the article, starting with the author, who has presented the application

Author/authors of the article:

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Name/surname

Signature

1.

2.

3.

ANNEX

1. The article is submitted on the website of the Journal <https://ojs.panko.lt>.

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Applicant's signature