

**APPROVED BY**

The decision of the Government of the of the  
Government of the Republic of Lithuanian  
No. 1429 of 06 October 2010 (As last  
amended on 7 October 2020 – No 1083)

**THE STATUTE OF PANEVĖŽIO COLLEGE**

**CHAPTER ONE  
GENERAL PROVISIONS**

1. Public institution Panevezys University of Applied Sciences (hereinafter – the College) is a state higher education institution of the Republic of Lithuania. The name of the college is Panevėžys College.

2. Owner of the College is The Republic of Lithuania. The rights and obligations of the owner of the College are implemented by the Ministry of Education, Science and Sports of the Republic of Lithuania (insofar as this does not fall within the exclusive competence of the Government of the Republic of Lithuania).

3. The College is a public legal entity registered in the Republic of Lithuania, which has a seal with the coat of arms of the State of Lithuania and its name, a current account with a bank. The legal form of the College is a public institution

4. The College has autonomy, which includes academic, administrative, economic, and financial management activities, based on the principle of self-government and academic freedom in accordance with the procedure established by the Constitution of the Republic of Lithuania, the Law on Science and Studies and other laws. The autonomy of the College is combined with accountability to the public, founders, and participants of the legal entity.

5. The College's public announcements, documents and other information to the public are published on the College's website.

6. The College is a beneficiary in accordance with the Law on Charity and Support of the Republic of Lithuania.

**CHAPTER TWO  
OBJECTIVES, TASKS, FIELDS OF ACTIVITY AND TYPES**

7. The objectives of the College shall be the following:

7.1. to organize and carry out studies based on professional practice and applied research, experimental development and / or professional art, to provide higher college education;

7.2. to apply the results of research and experimental development, to accumulate scientific knowledge, to develop creative activities and culture;

7.3. to create conditions for a person to study and improve throughout life, to improve their qualification and retrain;

7.4. work with local community, business and government groups to achieve sustainable regional and national development.

8. The tasks of the College shall be the following:

8.1. to create conditions for studies that meet quality standards, are oriented to the student and professional career opportunities;

8.2. to create a modern training base and a favorable educational environment;

8.3. to develop internationality by developing business relations with partners and in order to meet international study quality standards;

8.4. to ensure the implementation of the principles of academic ethics in the process of science and studies;

8.5. to develop a network of social partners in order to ensure the unity of science and studies through the close links with the practice;

8.6. to develop the ability of the individual and the community to think and act independently and creatively in the professional area;

8.7. to participate in research and experimental development, art, regional development projects according to the orders of business, industry and other organizations and in consulting activities;

8.8. ensure the rational use of material and financial resources for the benefit and accountability of society.

9. The principal area of the College activity shall be educations. The principal type of the College activity shall be performance of college studies

10. Other types of activities that may be undertaken by the College (according to the Classification of Economic Activities):

10.1. printing and reproduction of recorded media, code – 18;

10.2. manufacture of medical and dental instruments and supplies, code – 32.50;

10.3. construction completion and finishing, code – 43.3;

10.4. other retail sale in non-specialized stores, code - 47.19;

10.5. other passenger land transport nec, code – 49.39;

10.6. accommodation activities, code – 55;

10.7. food and beverage service activities, code – 56;

10.8. publishing, code – 58;

10.9. computer programming, consultancy and related activities, code – 62;

10.10. real estate operations, code – 68;

10.11. accounting, bookkeeping and auditing activities; tax consultancy, code – 69.20;

10.12. activities of head offices; management consultancy activities, code – 70;

10.13. architectural and engineering activities; technical inspection and analysis, code – 71;

10.14. research and development, code – 72;

10.15. advertising and market research, code - 73;

10.16. other professional, scientific and technical activities, code – 74;

10.17. renting and leasing of other machinery, equipment and tangible goods, code – 77.3;

10.18. rental of measuring and control equipment, code – 77.39.80;

10.19. travel agency and tour operator activities, reservation service and related activities, code – 79;

10.20. photocopying, document preparation and other specialized office-specific services, code – 82.19;

10.21. organization of meetings and business events, code – 82.3;

10.22. business support service activities nec, code – 82.9;

10.23. post-secondary non-tertiary education, code – 85.41;

10.24. technical and vocational secondary education, code – 85.32;

10.25. sports and recreation education, code – 85.51;

10.26. cultural education, code – 85.52;

10.27. other education nec, code – 85.59;

10.28. other training, code – 85.5;

10.29. educational service activities, code – 85.6;

10.30. human health activities, code – 86;

10.31. medical and dental practice activities, code – 86.2;

10.32. other human health activities, code – 86.9;

10.33. non-accommodation, social work activities, code – 88;

10.34. creative, artistic and entertainment activities, code – 90;

10.35. libraries, archives, museums and other cultural activities, code – 91;

10.36. sports activities, entertainment and recreation activities, code – 93;

10.37. activities of entrepreneurs, employers and professional membership organizations, code – 94.1;

10.38. activities of professional membership organizations, code – 94.2;

10.39. activities of other membership organizations nec, code – 94.99;

10.40. activities of hairdressers and other beauty salons, code – 96.02.

11. The College may also perform other activities, provided that this does not contradict the objectives of the activities of the College, the laws of the Republic of Lithuania and other legal acts.

### **CHAPTER THREE**

#### **BASIC PROVISIONS FOR THE ORGANIZATION OF SCIENCE AND STUDIES**

12. In the College, the unity of science and / or art and studies is ensured through close connection with practice - participation of teachers and students in applied research, art projects and experimental development works commissioned by business, industry and other organizations, regional development projects, consulting activities.

13. Research and experimental development is carried out at the College independently or by concluding agreements with legal and natural persons of the Republic of Lithuania and foreign countries.

14. Studies at the College are carried out in accordance with college study programs designed to obtain a professional bachelor's degree; studies of separate study modules (subjects) and non-formal adult education programs may be carried out.

15. Professional studies, joint study programs together with Lithuanian or foreign higher education institutions, short studies may be carried out at the College.

16. Persons may study at the College in state-funded places and at places not financed by the state. The tuition fee or a part thereof of a person studying at a place of study not financed by the state may be paid by the studying person's employer, higher education institution and other natural and legal persons.

17. The study year is divided into semesters and holiday periods. The beginning and end of the study year, semesters, and holiday periods are determined by the Academic Council of the College (hereinafter - the Academic Council).

18. The procedure for the organization of studies is established by the College's study regulations, which are approved by the Academic Council.

19. The company, institution or organization where the student is doing the internship and the student and the College shall enter into a practical training agreement for the student internship provided for in the study program. The College is responsible for organizing student internships.

20. Study programs may be interdisciplinary - intended to achieve linked study results of two or more fields.

21. Persons who have completed college study programs shall be awarded a professional bachelor's degree in the relevant field of study or a professional bachelor's degree and qualification, and a professional bachelor's diploma and diploma supplement shall be issued - an integral part of a professional bachelor's diploma achieved learning outcomes.

22. Persons who have completed joint study programs shall be awarded a qualification (qualification) or joint qualification degree (degrees).

23. Persons who have completed short studies shall be issued a study certificate entitling them to engage in professional activities and / or continue their studies in a higher education institution.

24. A certificate shall be issued to persons who have completed non-formal adult education programs.

25. The results of partial studies at another higher education institution of the same or different type (university, college), studies according to another study program of the College and studies at a higher education institution of a foreign state shall be credited if the higher education institution is recognized. The results of partial studies at the College shall be credited in accordance with the procedure established by the Minister of Education, Science and Sports of the Republic of Lithuania.

26. The language of teaching at the College is Lithuanian. In the cases established by the Law on Science and Studies, it is possible to teach the study program or its part in other languages.

27. Individuals may apply to the College for the assessment and recognition of their formal and non-formal education, self-educated competencies related to higher education.

28. Recognition of competencies acquired through formal education for persons wishing to continue their studies at the College as part of the study program shall be performed by the College in accordance with the procedure established by the Minister of Education, Science and Sports.

29. The general principles for the assessment and recognition of non-formal and informal learning competences related to higher education, approved by the Minister of Education, Science and Sport, shall be assessed and recognized in accordance with the procedure established by the Academic Council.

#### **CHAPTER FOUR QUALITY ASSURANCE OF SCIENCE AND STUDIES**

30. The College is responsible for the quality of scientific and / or artistic activities, studies and other activities, publicly announces the quality indicators of its activities and, together with the evaluation institutions, fosters a culture of quality of scientific and study activities. The College offers only accredited study programs.

31. The quality of scientific and / or artistic activities and studies is ensured through the College's internal study quality assurance system approved by the Academic Council, the evaluation of results of applied research and experimental development, the quality and level of applied research and experimental development and artistic activities of the College performed by the Academic Council, in accordance with the legislation, evaluation, external evaluation and accreditation of studies and external evaluation and / or accreditation of the College based on the provisions and guidelines for quality assurance of studies in the European Higher Education Area, the provisions of the European Research Area.

32. The activities of the College are constantly improved taking into account the findings of internal and external evaluation.

33. The College acquaints the academic community at least once a year and publishes accurate quantitative and qualitative information on scientific (artistic) activities and self-assessment results on the College's website. It also publishes accurate quantitative and qualitative information about study programs, awarded higher education qualifications, students', graduates' and other stakeholders' opinions on study quality, higher education activities, study program evaluation results, graduates' career indicators, other data needed to inform the public about studies.

#### **CHAPTER FIVE MANAGEMENT BODIES OF THE COLLEGE AND THEIR COMPETENCE, PROCEDURE FOR FORMATION AND REMOVAL**

34. The management bodies of the College shall be formed, and their competence shall be determined in accordance with the Civil Code of the Republic of Lithuania, the Law on Public Institutions of the Republic of Lithuania, and the Law on Science and Studies. The College has collegial management bodies - the Council (hereinafter - the Council), the Academic Council, the sole governing body - the Director (hereinafter - the Director).

35. The Council is the governing body of the College's strategic affairs, ensuring its accountability to the public, its social responsibility, and its rapid and effective response to changes in the environment. The Council performs the following functions:

35.1. in coordination with the Academic Council, submit to the Government for approval the amendments to the Statute of the College (hereinafter - the Statute);

35.2. after evaluating the opinion of the Academic Council, approves the strategic activity plan of the College submitted by the Director, which defines the mission and vision of the College, provides the property, financial and human resources for the implementation of the strategic plan;

35.3. after evaluating the opinion of the Academic Council, approves the restructuring plans of the College submitted by the Director, necessary for the implementation of the strategic activity plan;

35.4. after evaluating the proposals of the Academic Council, establishes the procedure for the management, use and disposal of the College's funds (as well as funds intended for the remuneration of the administration and other employees) and property under the right of ownership;

35.5. after evaluating the proposals of the Academic Council, approves the description of the procedure for organizing the elections of the director of Panevėžys College by means of a public competition;

35.6. elects, appoints and dismisses the director;

35.7. considers and approves the annual estimate of revenue and expenditure of the College submitted by the Director and approves the report on the implementation of this estimate;

35.8. approves the annual activity report of the College submitted by the Director, which also discusses the implementation of the strategic plan;

35.9. in coordination with the Academic Council, approves the reorganization or liquidation plans of the College and submits them to the Government;

35.10. prepares an annual report on its activities and publishes it on the College's website, as well as presents it to the College community by 1 April each year;

35.11. performs other functions established by the Statute and other legal acts.

36. The Council shall consist of 9 members in the following order:

36.1. one member of the Council is appointed and removed by the student representative body in accordance with its established procedure, and if there is no student representative, by the general student meeting (conference);

36.2. other members of the academic community of the College (except for students) elect and recall four members belonging to the staff of the College in accordance with the procedure established by the Academic Council;

36.3. Three members who are not members of the College's staff and students shall be elected and removed in accordance with the procedure established by the Academic Council. These three members shall be selected by open competition. One member, who is not a member of the College's staff and students, is elected and recalled by the student representative body in accordance with its established procedure, or, if there is none, by the general student meeting (conference);

36.4. Council members are elected separately to each of the eight seats defined by the Academic Council, considering the different interests of the College. The composition of the Council is publicly announced on the website of the College by the Chairman of the Academic Council.

37. A member of the Council may be a person of impeccable reputation who has knowledge and skills that contribute to the achievement of the strategic goals of the College and the implementation of the mission of the College. The same person may be a member of the Council for a maximum of two consecutive terms of the Council.

38. The President of the Republic, members of the European Parliament, members of the Seimas and the Government and civil servants of political (personal) confidence, mayors and members of municipal councils, employees of the College directly subordinate to the Director and institutions, enterprises, or organizations in which the at the meeting, at least 50 percent of all votes of the participants of the legal entity, managers, and their deputies. A member of the Academic Council may not be a member of the Council.

39. The term of office of the Council is 5 years. No later than one month before the end of the term of office of the Council, the Chairman of the Academic Council shall announce the composition of the newly formed Council.

40. Upon taking office, a member of the Council at the first meeting of the Council to which members of the Academic Council and other representatives of the academic community are invited

shall publicly read and sign the commitment to follow the interests of the College and society and perform the functions established by the Law on Science and Studies. The commitment signed by a member of the Council is accepted by the Chairman of the Academic Council.

41. The Council shall elect and remove the President of the Council from among its members by a majority of its members. The Chairman of the Council may not be a person or student belonging to the staff of the College.

42. The Council shall adopt its rules of procedure. Meetings of the Council shall be valid if at least two-thirds of the members of the Council are present. The Council shall make the decisions public on the College's website.

43. The Director may participate in the meetings of the Council in an advisory capacity.

44. If a member of the Council fails to properly perform the duties established in the Statute, Rules of Procedure of the Council or the Law on Science and Studies or fails to sign the obligation specified in Item 40 of the Statute, the Chairman of the Council has the right to request in accordance with the procedure provided for in the description of the termination procedure approved by the Academic Council.

45. Another member of the Council shall be elected to replace a member of the Council whose term of office has expired before the end of his / her term of office for the remainder of the term of office of the Council in the same manner as a member of the Council whose term of office has expired. A new member of the Council shall take office after his / her appointment has been announced by the Chairman of the Academic Council and the member of the Council has signed the undertaking specified in Article 40 of the Statute.

46. Members of the Council may be remunerated for their activities while performing the duties of a member of the Council from the resources of the College by granting an allowance of the amount approved by the Academic Council not more than once per calendar year in accordance with the procedure established by the Academic Council.

47. The Director shall ensure the organizational conditions necessary for the functioning of the Council.

48. The Academic Council is the governing body of the College's academic affairs. The Academic Council performs the following functions:

48.1. establishes the study procedure;

48.2. approves study programs and submits to the Director proposals on the financing of these programs and on the restructuring of the College necessary for the implementation of those programs, evaluates the results of applied research and experimental development and the quality and level of applied research and experimental development and artistic activities of the College;

48.3. approves the internal study quality assurance system and controls its implementation;

48.4. establishes the qualification requirements for the positions of lecturers and researchers and the procedure for the organization of attestation and competitions for the positions of lecturers and researchers;

48.5. on the initiative of the Director or when more than half of all members of the Academic Council so request, convenes meetings (conferences) of the academic community of the College to discuss important issues of the activities of the College; informs the academic community about the decision to convene such a meeting not later than 5 working days in advance on the website of the College and in other ways specified in the Rules of Procedure of the Academic Council;

48.6. gives honorary and other titles in accordance with its established procedure;

48.7. considers and coordinates with the Council proposals for amendments to the Statute;

48.8. considers the strategic work plan of the College submitted by the Director, which defines the mission and vision of the College and gives an opinion to the Council;

48.9. considers the restructuring plans submitted by the Director for the implementation of the Strategic Action Plan and submit an opinion to the Council;

48.10. considers and makes proposals to the Council on the suitability of candidates for the post of Director;

48.11. considers and submits proposals to the Council regarding the reorganization or liquidation plans of the College;

48.12. considers and submits proposals to the Council regarding the procedure for the management, use and disposal of the College's funds (as well as funds intended for the remuneration of the administration and other employees) and the property managed by the right of ownership;

48.13. approves study prices and determines the total number of study places, taking into account the possibilities to ensure the quality of studies and science, art activities;

48.14. performs other functions established by legal acts and the Statute.

49. Members of the Academic Council may include members of the academic community, members of the College administration who hold office in the Academic Council, as well as researchers, lecturers and recognized artists of other research and study institutions. The Academic Council consists of 19 members for 5 years:

49.1. 10 members of the academic community of the College elected at the meetings of the academic communities (excluding students) of the academic units of the College in proportion to the number of study programs carried out;

49.2. 4 Members elected as associate professors or senior researchers at the meetings of the academic communities (excluding students) of the academic units of the College. These members may be employees of other research and study institutions;

49.3. 4 student representatives, or in their absence, student representatives appointed by the general student meeting;

49.4. the Director is an ex-officio member of the Academic Council.

50. The time, place and agenda of the meeting of the academic community of the academic unit of the College shall be informed by the head of the academic unit or another authorized person not later than 5 working days before the beginning of the meeting of the academic community of the academic unit. The repeated meeting shall be notified not later than 3 working days before the beginning of the meeting.

51. The head of the academic unit or another authorized person shall inform the director about the members elected to the Academic Council. The composition of the Academic Council is approved by the order of the Director.

52. The activities of the Academic Council are regulated by the Rules of Procedure of the Academic Council approved by the Academic Council.

53. The first meeting of the Academic Council shall be convened by the Director and chaired by the oldest member of the Academic Council.

54. The Academic Council is headed by the Chairman of the Academic Council. In the absence of the Chairperson of the Academic Council, it shall be chaired by the Vice-Chairperson. The Chairman of the Academic Council and his Deputy shall be elected by secret ballot by a majority of the members of the Academic Council present at the meeting. The director may not be the chairman of the Academic Council.

55. The Academic Council shall publish its resolutions and approved documents on the website of the College not later than within 5 working days from the adoption of the resolutions. Once a year, no later than 1 April, the Academic Council shall publish on the College's website a report on the activities of the previous calendar year.

56. A member of the Academic Council shall be removed from office in the following cases:

56.1. upon a written request of a member of the Academic Council to the Chairman of the Academic Council or another authorized person;

56.2. upon termination of the employment contract of a member of the Academic Council with the College, except for the cases when the member is an employee of another research and study institution and was elected as an associate professor or senior researcher;

56.3. a member of the Academic Council - a student on academic leave;

56.4. if a member of the Academic Council improperly complies with the provisions of the Law on Science and Studies, the Statute, the Rules of Procedure of the Academic Council.

57. if a member of the Academic Council dies or a student - a member of the Academic Council - terminates or completes his / her studies, his / her membership in the Academic Council shall terminate.

58. When the term of office of a member of the Academic Council expires on the grounds specified in Articles 56-57 of the Statute, a new member shall be added to the composition of the Academic Council following the Procedure for the formation of the Academic Council. A new member of the Academic Council is elected (appointed) for the remaining term of the Academic Council.

59. The Director shall be the sole governing body, act on behalf of and represent the College. The Director shall perform the following functions:

59.1. manages the College, organizes its activities, ensuring the implementation of the College's strategic activity plan;

59.2. accepts and dismisses the employees of the College;

59.3. Accepts and expels students in accordance with the procedure established by the Statute;

59.4. submits proposals to the Academic Council regarding the tuition fee;

59.5. approves the amounts of contributions not directly related to the implementation of study programs;

59.6. is responsible for the financial activities of the College, proper management, use and disposal of funds and assets;

59.7. submits to the Council for approval the College's annual estimate of revenue and expenditure and the report on the implementation of that estimate;

59.8. submits to the Council for approval the College's annual activity report, which also discusses the implementation of the strategic business plan;

59.9. publishes the annual activity report of the College approved by the Council;

59.10. submits to the Academic Council for consideration and approval by the Council the strategic plans for the activities of the College and the restructuring of the College;

59.11. considers and makes decisions related to the management, use and disposal of the College's funds (as well as funds intended for the remuneration of the administration and other employees) and assets;

59.12. approves the rules of procedure of the College;

59.13. performs other functions established by legal acts and the Statute.

60. The Director shall be elected by the Council in accordance with its own procedures.

61. The Council shall issue a public competition for the position of Director. The Director shall be considered elected if at least three-fifths of the members of the Council vote in favor.

62. The director must be a person of impeccable reputation, who has at least a master's degree or an equivalent higher education qualification and at least 5 years of pedagogical and managerial work experience.

63. The employment contract with the elected director for the term of his / her term of office shall be signed on behalf of the College by the President of the Council or another person authorized by the Council.

64. The term of office of the Director is 5 years. The same person may be elected director for a maximum of two consecutive terms and not earlier than 5 years after the end of the last term, if the last term was the second.

65. If the annual activity report of the College submitted by the Director is not approved by a majority of all members of the Council, the Director may be removed from office by a majority of at least two thirds of the members of the Council.

66. Student representatives shall be delegated to the governing and other bodies of the College in accordance with the principles and procedure of universality, transparency and openness, which are established in the statutes of the student representative body and other documents regulating the activities of the student representative body. If there is no student representation, the student representatives are delegated by the general student meeting (conference).



## **CHAPTER SIX**

### **RIGHTS, DUTIES AND RESPONSIBILITIES OF MEMBERS OF THE ACADEMIC COMMUNITY AND OTHER STAFF**

67. The academic community of the College consists of the students, lecturers, researchers, other researchers and professors emeritus of the College, emeritus researchers, other employees directly involved in research and / or study activities.

68. Members of the academic community are guaranteed academic freedom, which includes: freedom of thought and expression; freedom of choice of methods and access to science (art) and pedagogical activities in accordance with recognized ethical principles; protection from restrictions and sanctions for the publication of the results and beliefs of one's own research and experimental development (art), except in cases where the published information is a state or official secret and / or a violation of the laws of the Republic of Lithuania.

69. The academic community is also guaranteed: the copyright of creative and intellectual work established in the laws of the Republic of Lithuania and international agreements, as well as equal rights to participate in competitions; impartial and public review of research papers.

70. The academic community enjoys academic freedom and follows the Code of Academic Ethics, which is prepared and approved by the Academic Council and the Code of Ethics approved by the General Meeting of the College, taking into account the recommendations of the Ombudsman for Academic Ethics and Procedures.

71. A student of the College is a person studying at the College according to the study program. A student certificate is issued to the student. Its form and issuance procedure are determined by the Minister of Education, Science and Sports, and production and issuance are organized by the Union (unions) of Student Representations of Lithuanian Higher Education Institutions.

72. Relations between a student and the College shall be formalized by a study agreement, the standard conditions of which shall be established by the Minister of Education, Science and Sports after evaluating the proposals of the Lithuanian University Rectors 'Conference, Lithuanian College Directors' Conference.

73. Students have the right to:

73.1. study according to the chosen study program;

73.2. study according to the individual study plan in accordance with the procedure established by the Academic Council;

73.3. study according to more than one study program or other study subjects at the College or another higher school;

73.4. evaluate the quality of teaching of the studied subjects and provision of studies;

73.5. choose lecturers if several lecturers teach the same subject;

73.6. suggest a topic for your dissertation or choose from several suggested topics;

73.7. report on the assignments in alternative ways, if he / she has a disability due to which he / she cannot report in accordance with the established procedure, and the alternative method of report ensures that the study results will be achieved;

73.8. apply to the College administration to have the results of studies at the College or another higher education institution credited;

73.9. apply to the administration of the College, the Dispute Resolution Commission regarding the violation of their interests;

73.10. terminate and resume studies in accordance with the procedure established by the Statute;

73.11. take academic leave due to illness, on the recommendation of a doctor or doctors' advisory commission, or due to pregnancy and childbirth, childcare, as well as once during the study period for personal reasons, but not longer than one study year, without losing student status and the right to continue after academic leave studies at a state-funded place of study, if you studied there before taking academic leave;

73.12. express their thoughts and views freely;

73.13. participate in the governing bodies of the College;  
73.14. elect a student representation and be elected to it, form freely in other associations;  
73.15. perform a voluntary internship or internship, which is not a part of the study program;  
73.16. study in foreign higher education institutions according to international student exchange programs;

73.17. failing the examination or credit test, repeat this assessment once free of charge in accordance with the procedure established by the Academic Council. This procedure is established after examining the proposals of the student representation, if there is no student representation - the proposals may be submitted by the general meeting of students (conference);

73.18. exercise other rights established by laws, the Statute and other legal acts.

74. Students must:

74.1. achieve the results provided in the description of the study program;

74.2. comply with the Code of Academic Ethics approved by the Academic Council;

74.3. comply with the Law on Science and Studies, the Statute, the internal rules of the College.

75. The procedure for granting incentives and penalties to students shall be established by the Academic Council in coordination with the student representative body.

76. The interests of the students of the College shall be represented by the Student Representation. Students of the College may be members of the Student Representation. The members of the governing bodies of the student body - students - are elected by the general meeting (conference) of the members of the student body on the basis of the principles of universality, transparency and openness. In its activities, the Student Representation follows the Law on Associations of the Republic of Lithuania, unless otherwise provided by the Law on Science and Studies, as well as the Statute and the Statutes of the Student Representation approved by the General Meeting of the Student Representation.

77. The Student Representation has the right to express its opinion on all issues of concern to students and to request a reconsideration of the decisions adopted by the governing bodies of the College. The student representative body shall apply in writing to the relevant governing body for reconsideration of the decisions adopted by the governing bodies of the College, which shall evaluate the application and inform the student representative body in writing within 15 calendar days of receipt of the application. If the information provided is unsatisfactory, the dispute shall be examined by the Dispute Resolution Commission of the College.

78. The College shall, in accordance with the procedure established by the Council, support the student representation and other student organizations, allocate premises and funds to finance their activities, as well as allocate funds for students' cultural, sports and social activities. The Student Representation and other student organizations are accountable to the Director for the funds allocated.

79. A listener of the College is a person studying at the College according to a non-formal adult education program or separate study modules (subjects).

80. The relations between the Listener and the College shall be formalized by agreement in accordance with the procedure established by the Director.

81. The staff of the College consists of lecturers, researchers, other researchers, administration and other employees.

82. The staff of the College shall have the right, in accordance with the procedure established by legal acts:

82.1. to participate in competitions for the implementation of research programs and to receive and dispose of the funds allocated for the support of science and study funds in accordance with the competence;

82.2. to participate in competitions for internships in the Republic of Lithuania and abroad;

82.3. to receive from state institutions the information necessary for scientific work. If such information is a state or official secret, it shall be provided and used in accordance with the procedure established by legal acts;

82.4. to participate in the discussion of the Statute and the activities of the College;

82.5. to participate in various trade unions and associations, including those operating abroad;

82.6. to work independently or form creative groups;

82.7. to publish their scientific and / or artistic works independently;

82.8. to submit proposals for the improvement of study programs, study organization and other activities.

83. During a term of office of 5 (five) years or every 5 (five) years, teachers may be exempted from pedagogical work for scientific and / or artistic research, scientific and / or artistic and / or pedagogical research for a maximum of one year to improve qualifications. During this period, his average salary is paid.

84. The staff of the College must:

84.1. comply with the requirements set out in the Codes of Academic Ethics and Ethics;

84.2. perform other duties specified in the Statute and employment contracts.

85. The staff of the College related to research and study activities must provide students with the latest information and objectively assess students' achievements.

86. The College shall have the administration necessary for the performance of the administrative functions of the College and its subdivisions, as well as for the implementation of the tasks of the administration and other employees necessary for the studies, research and experimental development and economic activities of the College. The administration consists of the employees of the College, except for the employees of the academic units of the College, which are part of other academic units, who have the right to give mandatory instructions to subordinate employees according to their competence. In addition to administrative duties, the staff of the College may perform pedagogical and / or scientific work. The number, duties, and functions of the staff of the College shall be determined by the Director. The academic unit of the College is a unit whose main activity is the implementation of studies and / or research and experimental development.

87. The positions of the lecturers at the College are as follows: professor, associate professor, lecturer, assistant.

88. The position of a professor may be held by a researcher or a recognized artist or a Doctor of Art performing artistic activities. A researcher acting as a professor must train scientists, teach students, carry out and direct research and experimental development, and publish research results. A recognized artist acting as a professor, a Doctor of Art must train professional artists, teach students, participate in artistic activities and / or form the themes of art projects and guide them, publish research results.

89. The duties of an associate professor may be held by a researcher or a recognized artist or Doctor of Art performing artistic activities. With the approval of the Academic Council, a person with extensive practical experience in the subject (s) taught and a master's degree or equivalent higher education qualification may be admitted to the position of associate professor for one year. The researcher acting as an associate professor must teach students, carry out research and experimental development, and publish the results of this activity. A recognized artist acting as an associate professor, a Doctor of Art must train professional artists, teach students, and participate in artistic activities.

90. A researcher or a person with at least a master's degree or an equivalent higher education qualification may apply for the position of a lecturer. The lecturer must teach students, work on methodological work.

91. A person who has at least a master's degree or an equivalent higher education qualification may apply for the position of an assistant. The assistant must lead the students' practical sessions (practical work, exercises, student internships, etc.), can help with research and experimental development work. Students' practical classes (practical work, exercises, student internships, etc.) may be supervised by a person with at least a bachelor's or professional bachelor's degree.

92. The qualification requirements for the positions of lecturers and / or researchers, which are not lower than those established in the Law on Science and Studies, the procedure for organizing

competitions for these positions and attesting the lecturers shall be established by the Academic Council.

93. More than half of the teachers at the College must have at least 3 years of practical work experience related to the subject taught. The competence of the teaching subject and teaching must be improved in accordance with the procedure established by the Academic Council.

94. The researchers of the College are researchers acting as chief researcher, senior researcher, researcher, junior researcher, and trainee researchers.

95. A professor who has actively worked in scientific or artistic and / or pedagogical work at the College may be awarded the title of Professor Emeritus by the Academic Council for special merits in science or art. Professor Emeritus has the right to use the information system of the College (library, e-mail), he is provided with conditions to participate in the scientific and other activities of the College. Professor Emeritus shall be paid a monthly allowance of Professor Emeritus from the funds of the College in accordance with the procedure established by the Council, the amount of which depends on the financial performance of the College.

96. A researcher or lecturer who has worked at the College and maintains scientific or artistic relations with the College - prepares joint scientific or artistic publications with the staff of the College, conducts joint research and experimental development or art projects with them, consults them on scientific, artistic or pedagogical issues or similar, but temporarily (until the end of the term of office at the College, and for the persons specified in Paragraph 4 of Article 72 of the Law on Science and Studies - for no more than 5 years) working elsewhere, the status of an associate researcher or lecturer may be granted by decision of the Academic Council. An associate researcher or lecturer, if approved by the Academic Council, may return to his / her previous position without a competition and hold office until the end of the terminated term. Periods of employment elsewhere are also included in the term of office.

97. To the College's lecturers and researchers, except for research trainees and visiting lecturers and researchers and lecturers and researchers with open-ended employment contracts, in accordance with the principles of admission to the positions of lecturers and researchers of science and study institutions specified in the Law on Science and Studies, persons are admitted to positions by public competition for a term of 5 years. The procedure for organizing competitions for the positions of lecturers and researchers of the College shall be established by the Academic Council.

98. At least 3 months before the end of the term of office of a lecturer and researcher of the College, a public competition for this position shall be announced. A person holding this position may also participate in the competition. The competition notice must be published on the websites of the College and the Lithuanian Science Council and in the national and, if appropriate, international media. Visiting lecturers and researchers or lecturers and researchers with an employment contract of indefinite duration or when the post is terminated by the College shall not be subject to a public competition procedure.

99. Candidates for the positions of lecturers and researchers, except for research trainees, shall be evaluated by the Certification and Admission Commission of the College's lecturers and researchers, formed in accordance with the procedure established by the Academic Council. At least one third of the members of the attestation and admission commission of the College's lecturers and researchers shall be persons not employed by the College; there must also be at least 1 student representative delegated by the student body. The Commission for the Certification and Admission of Teachers and Researchers of the College must have at least one international expert when preparing for the position of Chief Researcher or Professor.

100. An indefinite employment contract shall be concluded with a person who has won a competition for the second time in a row for the same position of a lecturer or researcher. This person is certified every 5 years in accordance with the procedure established by the Academic Council. The period during which the person has been granted maternity leave, paternity leave or parental leave is not included in the 5-year period. An uncertified person is fired. Admission to senior positions as a lecturer or researcher shall be by open competition.

101. Extraordinary attestation may be prepared for the lecturers and researchers of the College in accordance with the procedure established by the Academic Council.

102. The College may invite lecturers and researchers to work under a fixed-term employment contract for a period not exceeding 2 years. Visiting lecturers and researchers are not subject to the appointment procedure provided for in the Law on Science and Studies.

103. Members of the academic community of the College and other persons shall be liable for non-performance or improper performance of duties provided for in the Law on Science and Studies, the Statute and other legal acts, violations of academic ethics in accordance with the procedure established by legal acts.

## **CHAPTER SEVEN**

### **STUDENT ADMISSION AND REMOVAL, STUDY TERMINATION AND RENEWAL**

104. Persons who have passed at least one state maturity examination and have at least a secondary education shall be admitted to college study programs by competition, taking into account their learning outcomes, entrance examinations or other criteria established in the Rules for Admission of Students to Panevėžys College. Admission of these persons to the College may be carried out before the beginning of studies in accordance with the relevant study program.

105. The list of competitive subjects by study fields shall be established by the College every year and, in coordination with the Ministry of Education, Science and Sports, shall be published not later than 2 years before 1 September of the respective study year. The requirements for admission to the College do not apply to the persons specified in Paragraph 1 of Article 59 of the Law on Science and Studies. The principles and other criteria for compiling the competitive score shall be published by the College before 1 December each year, at least 6 months before the beginning of admission to the College. The minimum entrance competition score is announced by the College no later than June 1 of each year.

106. According to the chosen study program, students are admitted to state-funded study places and non-state-funded study places. The total number of study places is determined by the Academic Council, considering the possibilities of the College to ensure the quality of studies.

107. Students in study places not financed by the state pay the tuition fee, which is set by the Academic Council. The price of studies is indicated in the rules of admission of students to Panevėžys College.

108. A person whose studies are financed by the state has the right to change the study program and form of studies in the study group of the same field of study in the cases and according to the procedure established by the Government, without losing the remaining part of state study funding. A person studying at a place of study not financed by the state may change the study program or its form in accordance with the procedure established by the study regulations of the College.

109. A person who has lost state funding must pay a set tuition fee, and a student studying in the same field of study, in the same course and according to the same form of study, who meets the criteria of good learning in accordance with the Science and Studies the principles established by law and in accordance with the procedure established by the Academic Council. If there are fewer vacancies than students who meet the criteria for good learning, preference is given to students who have collected more high-level assessments of study modules (subjects) during the assessment period.

110. Persons who meet the requirements specified in Paragraph 2 of Article 59 of the Law on Science and Studies shall be admitted to short-term studies by means of a competition.

111. For a student whose short-term, first-cycle studies are state-funded, after the assessment period set by the Academic Council, not longer than the study year, state funding for studies remains, if he or she meets the criteria for good learning established in the Law on Science and Studies.

112. Persons with the best results in study places not financed by the state may be reimbursed for the cost of studies in accordance with the procedure and amount established by the Government. In non-state-funded study places, the ranks of the best graduates according to study fields are formed in accordance with the procedure established by the Academic Council.

113. Students are entitled to academic leave. Academic leave is granted by an order of the head of the academic unit, considering a motivated written request of the person. Academic leave is granted on the grounds specified in Sub-paragraph 73.11 of the Statute.

114. Studies may be terminated and a student may be removed from the College's student lists by the order of the Director on the proposal of the Head of the College's academic unit, if the student:

114.1. seriously violates the requirements set forth in the Statute, the Code of Academic Ethics and the Rules of Procedure of the College;

114.2. does not achieve the results provided in the study program description;

114.3. does not return from academic leave on time without a justifiable reason;

114.4. does not fulfill the financial conditions of the study agreement with the College;

114.5. cannot continue studies due to objective reasons (valid court judgment, illness, etc.);

114.6. provided untrue and misleading data, information or documents due to which the study contract could not be concluded, executed or fulfilled;

114.7. himself wishes to do so;

114.8. the study contract terminates in other cases established by legal acts.

115. Upon termination of studies, they may be renewed in accordance with the procedure established by the College Regulations. A person expelled from the College for serious violations of the Statute, the Code of Academic Ethics or the Rules of Internal Procedure may resume studies not earlier than 1 (one) year after the date of expulsion.

## **CHAPTER EIGHT**

### **ESTABLISHMENT OF DISPUTE BETWEEN THE STUDENTS AND ADMINISTRATION AND OTHER STAFF RESOLUTION COMMISSION, DISPUTE RESOLUTION**

116. The Director or his / her authorized persons, after receiving written requests, complaints, or notifications from students regarding violations of their rights or legitimate interests established in the Law on Science and Studies or other legal acts, must examine them and respond in writing within 15 calendar days.

117. Disputes related to research and study activities between students and the College administration or other employees shall be resolved by the Dispute Resolution Commission (hereinafter - the Commission), which shall be formed for 2 years by the order of the Director. The commission consists of 6 persons: 3 college administration and 3 student representatives (or, in their absence, students authorized by the general student meeting (conference)). One of the members of the commission is appointed by the order of the director.

118. Students shall report to the Commission in writing regarding violations of their rights or legitimate interests or when they are dissatisfied with the response of the principal or his / her authorized person to a request, complaint or notification or do not receive a response within 15 calendar days.

119. The Commission shall consider issues collegially, objectively, and impartially, taking into account all relevant circumstances and information, in accordance with the principles of fairness, reasonableness and integrity.

120. Disputes between the administration of the College and employees regarding the implementation of the rights and obligations established in labor laws, other legal acts and employment contracts shall be examined in accordance with the procedure established by the Labor Code of the Republic of Lithuania and other legal acts.

## **CHAPTER NINE**

### **SOURCES OF COLLEGE FUNDS, USE OF COLLEGE ASSETS AND FUNDS**

121. In managing, using and disposing of property, the College shall be guided by the principles of public benefit, efficiency, rationality, accountability to the society and autonomy of economic activity.

122. The College shall exercise the right to inviolability of land plots, buildings and other property intended for research and study purposes. Only the Government, after assessing the opinion of the College Council, may change the boundaries of state-owned land plots used on the basis of the College's use, buildings or other property for scientific and study purposes transferred to the College for management on a trust basis.

123. Long-term tangible assets owned by the state and transferred to the College under the state property trust agreement shall be managed, used and disposed of by the College in accordance with the Law on Science and Studies and the Law on Management, Use and Disposal of State and Municipal Property.

124. The property owned, used and disposed of by the College is:

124.1. state-invested assets;

124.2. income received as payment for studies, as well as income from research, experimental development, economic, scientific activities and provided services;

124.3. funds and other assets received as support under the Charity and Support Act;

124.4. other monetary funds, except for state budget funds;

124.5. assets acquired from the state budget and from the funds provided for in subparagraphs 124.2–124.4 of the Statute, except for real estate acquired for the support of the European Union, state budget and state funds;

124.6. donated property;

124.7. inherited property;

124.8. property rights arising from the results of intellectual activity (objects of scientific or artistic works and industrial property rights - patents for inventions, designs, trademarks and topographies of semiconductor products, other objects of intellectual property);

124.9. income, property or other benefits received from the management, use and disposal of the funds or other assets specified in Sub-paragraphs 124.1–124.8 of the Statute, except for the cases specified in the Law on Science and Studies.

125. The resources of the College shall consist of:

125.1. Funds of the basic financing of the state budget of the Republic of Lithuania;

125.2. State budget funds of the Republic of Lithuania for studies;

125.3. Funds specified in Paragraph 6 of Article 9 of the Law on Science and Studies;

125.4. Funds for public investment programs and public investment projects;

125.5. income received as payment for studies, as well as income from research, experimental development, artistic activities, economic activities and services provided;

125.6. funds received as programmatic competitive funding for research and experimental development;

125.7. state funds;

125.8. funds provided by international and foreign funds and organizations;

125.9. funds received as support under the Charity and Support Act;

125.10. other legally received funds.

126. The accounting of the College, its organization and management, preparation of financial and budget implementation reports shall be established by legal acts.

127. Each year (not later than March) the College shall publicly publish and submit to the Ministry of Education, Science and Sports, the founder previous year activity reports for the previous calendar year, as well as public annual income and expenditure estimates and reports on their implementation.

128. The audit of the College shall be performed by the State Audit Office in accordance with the procedure established by legal acts. The audit of the financial statements of the College is performed in the cases specified in the Law on Public Sector Accountability of the Republic of Lithuania and the Law on Public Institutions of the Republic of Lithuania.

**CHAPTER TEN**  
**ESTABLISHMENT AND TERMINATION OF BRANCHES AND REPRESENTATIVE OFFICES**

129. The College may establish branches and representative offices to ensure its activities.

130. A branch and representative office of the College is a structural subdivision having its registered office and performing all or part of the functions of the College. The branch and the representative office operate in accordance with the regulations approved by the Council, evaluating the proposals of the Academic Council. A branch and a representative office are not legal entities. The College shall be liable in accordance with the obligations of the Branch and the Representation, and the Branch and the Representation shall be liable in accordance with the obligations of the College.

131. The decision on the establishment and (or) termination of the activities of a branch and representative office shall be made by the Council on the proposal of the Director, after evaluating the proposals of the Academic Council.

132. A branch and representative office of the College shall be established, and their activities shall be terminated by a decision of the Council in accordance with the procedure established by the Civil Code and legal acts implementing it.

**CHAPTER ELEVEN**  
**AMENDMENT OF THE STATUTE**

133. Amendments to the Statute may be initiated by the Government, the Ministry of Education, Science and Sports, the Council, the Academic Council, and the Director.

134. Amendments to the Statute shall be submitted by the Council, in coordination with the Academic Council, to the Government for the approval.



## **CHAPTER TWELVE FINAL PROVISIONS**

135. The College may be reorganized or liquidated in accordance with the procedure established by the Civil Code, the Law on Science and Studies and the Law on Public Institutions.

136. Plans for the reorganization or liquidation of the College shall be approved by the Council in coordination with the Academic Council and submitted to the Government.

137. A decision regarding the reorganization or liquidation of the College shall be made by the Government on the proposal of the Council or the Ministry of Education, Science and Sports, after assessing the opinion of the Council or the College losing its permit to conduct studies and study-related activities.

138. Issues of the College's activities not discussed in the Statute shall be resolved in accordance with the procedure established by the legal acts of the Republic of Lithuania, as well as regulated by documents approved by the Council, the Academic Council, or the Director.

---