

APPROVED
by Resolution No. V4-5 of the Academic Council of Panevėžio kolegija
of 23 April 2014
as amended by:
Resolution No. V4-11 of 25 October 2017;
Resolution No. V4-2 of 30 January 2019;
Resolution No. V4-9 of 28 October 2020;
Resolution No. V4-9 of 29 September 2021;
Resolution No. V4-8 of 22 June 2022 (new wording).

Panevėžio kolegija Regulations on the Automatic Recognition of Learning Outcomes and ECTS Credits Achieved during Erasmus+ Mobility

English translation. In the event of any discrepancy, the approved Lithuanian version shall prevail.

I. GENERAL PROVISIONS

1. These Regulations establish the principles, procedures and responsibilities for the automatic recognition of learning outcomes achieved and European Credit Transfer and Accumulation System (ECTS) credits earned by students of Panevėžio kolegija during Erasmus+ mobility for studies and traineeships.
2. The purpose of these Regulations is to ensure that learning outcomes successfully achieved and ECTS credits earned during mobility in accordance with a Learning Agreement approved by all parties are recognised in full, in a timely manner and without additional academic requirements for the student.
3. These Regulations apply to long-term and short-term student mobility for studies and traineeships, including blended mobility and Blended Intensive Programmes (BIPs).
4. These Regulations apply together with the institutional regulations governing the recognition of partial study results and competences acquired through formal education, the Erasmus+ Programme rules, ECHE commitments and ECTS principles.
5. Automatic recognition means recognising learning outcomes successfully achieved and ECTS credits earned at the receiving institution, as specified in the previously agreed and approved Learning Agreement, without additional examinations, assessments, assignments or reassessment of the content of the achieved outcomes.

II. RECOGNITION ARRANGEMENTS BEFORE MOBILITY

6. Before the mobility begins, the student and the responsible person at the Faculty prepare the Learning Agreement, specifying the activities to be completed at the receiving institution and how they will be recognised within the study programme at Panevėžio kolegija.
7. For study mobility, Table A of the Learning Agreement lists the educational components and ECTS credits at the receiving institution, while Table B lists the components of the Panevėžio kolegija study programme that will be replaced and recognised following successful completion of the agreed programme.
8. For traineeship mobility, the Learning Agreement specifies the traineeship programme, expected learning outcomes, monitoring and assessment methods, the number of ECTS credits, where awarded, and the form of recognition within the study programme.

9. Before mobility, the Learning Agreement is approved by the student, the responsible person at Panevėžio kolegija and the responsible person at the receiving institution or organisation. Mobility may not begin without approval by all parties, except in duly justified cases permitted by the Programme rules.

10. When agreeing the Learning Agreement, the mobility period shall be integrated into the study programme and shall not create unjustified obstacles to the continuation of the student's studies.

III. CHANGES TO THE LEARNING AGREEMENT DURING MOBILITY

11. Where the agreed study or traineeship programme must be changed during mobility, the student immediately informs the responsible persons at Panevėžio kolegija and the receiving institution.

12. Changes to the Learning Agreement are formalised in accordance with the procedure laid down in the agreement and must be approved by the student and the sending and receiving institutions within the deadline specified in the Erasmus+ Programme documents.

13. Changes duly agreed and approved by all parties form an integral part of the original Learning Agreement for recognition purposes.

IV. RECOGNITION OF RESULTS AND ECTS CREDITS AFTER MOBILITY

14. The receiving institution provides the student and Panevėžio kolegija with a Transcript of Records or another official document stating the learning outcomes achieved, grades, ECTS credits earned and the mobility period.

15. All learning outcomes successfully achieved and ECTS credits earned in accordance with the approved Learning Agreement and its duly approved changes are recognised automatically and in full.

16. The student shall not be required to take additional examinations, complete additional assessments or assignments, repeat educational components successfully completed during mobility, or demonstrate the achieved learning outcomes again.

17. Recognition is formalised no later than within 10 working days from the date on which the Faculty receives all documents required for recognition. Where a longer period is objectively necessary, the student is informed in writing of the reason and the expected decision date.

18. Recognised learning outcomes, ECTS credits and the mobility period are recorded in the student's academic records and, where applicable, in the Diploma Supplement.

19. Where the grades in the Transcript of Records differ from the grading system used at Panevėžio kolegija, they are converted in accordance with a previously published and consistently applied grade conversion procedure. Grade conversion may not be used to refuse recognition of previously approved learning outcomes or ECTS credits.

20. If the student has not achieved part of the outcomes specified in the Learning Agreement, all successfully achieved outcomes and ECTS credits earned are automatically recognised. The uncompleted part is addressed in accordance with the study programme and other institutional regulations.

V. RESPONSIBILITIES AND INFORMATION

21. The student is responsible for arranging approval of the Learning Agreement and its changes within the prescribed deadlines and for submitting the documents required for recognition.

22. The responsible person at the Faculty advises the student on the study or traineeship programme, approves the method of recognition in advance and organises the formal recording of learning outcomes and ECTS credits after mobility.
23. The International Relations Office advises on Erasmus+ documentation, monitors the conclusion of Learning Agreements and provides students with information on the automatic recognition process.
24. Information on these Regulations, preparation of the Learning Agreement, grade conversion, recognition deadlines and responsible persons is published in the Lithuanian and English versions of the Panevėžio kolegija website.

VI. COMPLAINTS AND APPEALS

25. A student who considers that learning outcomes achieved or ECTS credits earned under the approved Learning Agreement were not recognised correctly or within the prescribed deadline first submits a written request to the Dean of the Faculty.
26. The Dean examines the request and provides a reasoned response within 10 working days. If the student disagrees with the response, an appeal is submitted and examined in accordance with the institutional regulations governing recognition of study results.

VII. FINAL PROVISIONS

27. These Regulations are approved and amended in accordance with the procedures of Panevėžio kolegija.
28. These Regulations are reviewed when the requirements of the Erasmus+ Programme, ECHE, ECTS or national legislation change, and periodically when evaluating the effectiveness of the automatic recognition process.
29. These Regulations are published in Lithuanian and English. The Lithuanian text is the official version submitted for approval.